

BELLSUN APARTMENTS, L.L.C.

145 South Oak Avenue • Highland Springs, Virginia 23075 • (804) 737-0564 • FAX (804) 737-6739

RENTAL APPLICATION

Desired move-in date: _____

Name _____
Last First Middle Soc. Sec. # DOB

Spouse _____
Last First Middle Soc. Sec. # DOB

Current Address _____
Number Street City State Zip code

Phone # _____ Driver License # _____ State _____

Current Landlord's Name: _____ Phone # _____

Length of time at current residence: From: _____ to Present Current rent paid: \$ _____
Month/Year

Reason for moving: _____

Previous Two Residences: (Do not include current residence above.)

Number	Street	City	State	Zip code	Mo/Year -to -Mo/Year

Current Employment (Applicant)

Company	Position	Date Started	Salary/Mo.	Phone #

Current (Second) Employment (Applicant) Spouse

Company	Position	Date Started	Salary/Mo.	Phone #

Previous Employment of Applicant (If less than 1 year)

Company	Position	Date Started	Date Ended	Phone #

List the name and age of all persons who will reside with Applicant (upon approval):

Automobiles _____
Year Make Plates Year Make Plates

DO YOU HAVE PETS? _____ How Many? _____ Description: _____ (Weight cannot exceed 30 pounds at maturity)

Person to notify in case of emergency? _____
Name Relationship

Address City State Zip Phone

Have you or your spouse ever: (please circle)

been evicted or asked to move out?	Yes	No
broken a rental agreement or lease contract?	Yes	No
been late with rent payments?	Yes	No
been sued for non-payment of rent?	Yes	No
been charged or sued for damages to a rental property?	Yes	No
declared bankruptcy?	Yes	No
been convicted of a misdemeanor or felony offense?	Yes	No

If "Yes" to any of the above, please explain:

Applicant(s) authorizes Lessor-Bellsun Apartments LLC, to verify the foregoing information and to make credit, criminal, and reference inquiries deemed necessary by them, and Applicant(s) also authorizes the release of information contained on this application or sought by such inquiries.

I understand that falsification of any information on this application, regardless of time of discovery, may result in the loss of any unit leased to me.

I understand upon approval of my application \$300 must be paid in order to hold a unit. Should I withdraw my application more than three (3) days after payment, one-half (1/2) of my funds will be subject to forfeiture. Should I withdraw my application more than ten (10) days after payment of funds, my full payment will be subject to forfeiture due to expenses and damages incurred by Bellsun Apartments LLC.

I understand upon approval of my application and acceptance of a unit by signing of lease agreement, I will be responsible for all utilities, which includes establishing an account for electric service to the unit. Gas and water expenses are sub-metered using a ratio utility billing system (units are not equipped with individual gas and water meters). Management will notify sub-metering company of move-in date and invoices for gas and water will be generated to tenant on a monthly basis.

Applicant Date Applicant Date

(Notarized signature is required for all applications accepted without applicant present)

**COPY OF PHOTO I.D. AND VERIFICATION OF SOCIAL SECURITY NUMBER REQUIRED
TO PROCESS APPLICATION**

Application Fee (Payable by Money Order Only):

\$40.00 per applicant (non-refundable)

\$25.00 per occupant 18 years and older (non-refundable)

Approved by _____ Date _____